

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
Executive Director: Douglas Hendry



Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
8 February 2016

NOTICE OF MEETING

A meeting of the **OBAN COMMON GOOD FUND** will be held in the **MUNICIPAL BUILDINGS, OBAN** on **MONDAY, 15 FEBRUARY 2016 at 10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES** (Pages 1 - 4)
Oban Common Good Fund – 19th November 2015
4. **OBAN COMMON GOOD FUND LOGO AND RAISING AWARENESS** (Pages 5 - 6)
5. **CORRESPONDENCE**
 - (a) Oban Gaelic Choir (Pages 7 - 8)
6. **END OF PROJECT MONITORING FORMS**
 - (a) Oban Youth Cafe (Pages 9 - 12)
 - (b) Local Organising Committee - MOD (Pages 13 - 18)
- E1 7. **ACTUAL INCOME EXPENDITURE REPORT** (Pages 19 - 20)
Report by David McGregor, Simmers & Co
- E1 8. **DISCUSSION ON BANK ACCOUNTS**
Verbal update by David McGregor, Simmers & Co
- E1 9. **OUTSTANDING COMMITMENTS** (Pages 21 - 22)

E1 10. APPLICATION SUMMARY (Pages 23 - 24)

E1 11. NEW APPLICATIONS

E1 (a) The Laurinburg Exchange Students - Oban High School (Pages 25 - 34)

E1 (b) The Cruise Ship Group (to follow)

12. DATE OF NEXT MEETING

The date of the next Oban Common Good Fund meeting is scheduled for Monday 16th May 2016 at 10:30am in the Municipal Buildings, Oban.

Scheduled dates for remainder of 2016:

- Thursday 25th August at 11am
- Thursday 17th November at 2:30pm

OBAN COMMON GOOD FUND

Councillor Iain MacDonald

Councillor Alistair MacDougall

Councillor Neil MacIntyre

Councillor Elaine Robertson (Chair)

Shirley MacLeod, Area Governance Manager

Contact: Danielle Finlay. Senior Area Committee Assistant - 01631 567945

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the CORRAN HALLS,
OBAN
on THURSDAY, 19 NOVEMBER 2015**

Present: Councillor Elaine Robertson (Chair)
Councillor Neil MacIntyre Councillor Alistair MacDougall

Attending: Shirley MacLeod, Area Governance Manager
David McGregor, Simmers & Co
Marri Malloy, Chair of Oban Community Council
Dugald Cameron, Church of Scotland

1. APOLOGIES

Apologies were received from Councillor Iain A MacDonald.

2. DECLARATIONS OF INTEREST

Dugald Cameron declared a non-financial interest in item 8(a) of this Minute as he is a member of Oban Gaelic Choir. He left the room and took no part in the discussion of this item.

Marri Malloy confirmed that in relation to item 9(a) of this Minute, she was involved in writing the constitution for the Soroba Young Families Group in 2005 where her name is printed, but since then has had no involvement with the Group. She left the room and took no part in the discussion of this item.

3. MINUTES

The Minutes of the Oban Common Good Fund meeting held on 27th August 2015 were approved as a correct record.

In relation to page 2, item 4, the Area Governance Manager handed out a new logo, designed by the Council's Communications Team, for the Trustees to consider. The Trustees suggested that lighting on the logo at McCaig's Tower or for the view to be facing out of McCaig's Tower rather than inside it would be recommended. The Area Governance Manager agreed to go back to the Communication Team with the suggestions made and email the new design to Trustees before the next meeting for their consideration.

In relation to page 1, item 4, the Chair asked if the new model template for applications had been completed and was being sent out to applicants. The Area Governance Manager confirmed that process was now in place.

4. CORRESPONDENCE

(a) Hope Kitchen

The Trustees received a thank you email from the Hope Kitchen, thanking

the Oban Common Good Fund for the £3,000 which will help deliver more services to their users.

Decision

The Trustees noted the information provided.

The Council resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following 5 items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 6 respectively of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

E1 5. ACTUAL INCOME EXPENDITURE REPORT

A financial statement detailing the current position of investment transaction for the period 1st April to 31st October 2015 was considered.

Decision

The Trustees noted the information provided and thanked the Senior Area Committee Assistant for updating all information with the bank accounts which took up to 6 weeks to be completed and for writing to the applicants from the August meeting to update them on the situation.

(Ref: Financial Statement by David McGregor, Simmers and Co dated 19th November 2015, submitted).

E1 6. OUTSTANDING COMMITMENTS

The Trustees noted the outstanding commitments to date and noted that there is one outstanding commitment to the Oban Common Good Fund to Oban Winter Festival of £1,000 potential underwrite.

E1 7. APPLICATION SUMMARY

The Trustees noted the application summary for the continued and new applications.

E1 8. NEW APPLICATIONS

Dugald Cameron, having declared a non financial interest in item 8(a), left the room and took no part in the discussion on this item.

(a) Oban Gaelic Choir

The Trustees considered an application from Oban Gaelic Choir.

The Chair asked if there has been any information provided in relation to Oban Gaelic Choir applying to other organisations for funding or any details on how they will make the remaining amount of funding. The Area Governance Manager confirmed that Oban Gaelic Choir have a raffle, a soup lunch and a dance organised to raise money and that the members of the choir would also pay their own contribution.

Decision

The Trustees agreed to disperse £3,000.

(b) **MacAulay Camanachd Association**

The Trustees considered an application from the MacAulay Camanachd Association.

Decision

The Trustees:-

1. Agreed that the project identified in the application could be delivered without support from the Oban Common Good Fund and agreed that the MacAulay Association be thanked for their support for the project;
2. Noted that a wider partnership scheme with the MacAulay Association, local representatives and the Council could be developed to look at improvements at Mossfield, and if required, submit an application to the February meeting of the Oban Common Good Fund.

E1 9. CONTINUED APPLICATIONS

Marri Malloy, having declared a non financial interest in item 9(a), left the room and took no part in the discussion on this item.

(a) **Soroba Young Families Group**

The Trustees considered an amended application and email from Soroba Young Families Group.

Councillor N MacIntyre updated the Trustees on the meeting he attended with members of Soroba Young Families Group and the details of what they required funding for.

Decision

The Trustees agreed to disperse £3,366.

10. DATE OF NEXT MEETING

The next Oban Common Good Fund meeting is scheduled for Thursday 18th February 2016 at 10:30am in the Corran Halls, Oban.

It was agreed that the Senior Area Committee Assistant would email possible dates to the Trustees for the remaining meetings in 2016.

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An aerial photograph of Oban, Scotland, showing the harbor, a ferry, and the town's buildings. The sky is blue with scattered white clouds. The water is a deep blue, and the land is green with some buildings. A large ferry is in the middle of the harbor. The town's buildings are visible in the foreground and middle ground.

Oban Common Good Fund

**Investing in our community
for over 100 years**

www.argyll-bute.gov.uk/common-good-funds/oban

A photograph of Oban town buildings from a rocky shore. The buildings are multi-story and colorful, situated on a hillside overlooking the water. The foreground is a rocky beach with dark rocks and pebbles. The water is calm and greyish-blue. The sky is overcast.

Oban Common Good Fund

www.argyll-bute.gov.uk/common-good-funds/oban

**Investing in our community
for over 100 years**

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President: Riona MacCormick

Secretary: Kirsty Duncan

Conductor: Sileas Sinclair

Vice President: Alex Cowan

Treasurer: Margaret Farmer

Oban Gaelic Choir SC041027

2 Glencruitten Drive,
Oban,
11/12/15

Dear Ms MacLeod,

I am writing on behalf of Oban Gaelic Choir to thank the Common Good Fund for their generous donation of £3000 towards our forthcoming trip to Italy in July 2016, where we have been invited to perform at the Festival Verona Garda Estate.

It is an honour to be invited to perform at such a prestigious event and your donation helps make it possible for us to do so.

Yours sincerely,

Kirsty Duncan
Secretary,
Oban Gaelic Choir

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OBAN COMMON GOOD FUND GRANT – END OF PROJECT MONITORING REPORT 2014/2015

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

Name of Organisation: Oban Youth Café

Contact Details: Kirsty McLuckie -01631 567399 kirsty.obanyouthcafe@hotmail.co.uk

Project Funding: Towards Running Costs

Grant Allocation: £2000

1. Finance (Please provide a full breakdown of all costs)

Description (from original grant application)	Project Costs	Actual Costs
Rent & Premises Cost	£13870	£13870
Staffing Costs, including PAYE fees (Staffs hours were cut due to shortfall in funding)	£80770	£67190
Accountancy Fees	£1200	£1020
Staff & Volunteer Training & Expenses	£4000	£1023
Basic Activity, Food & Equipment Budget	£3000	£3000
TOTAL	£102,840	£86,103

2. Match Funding (Please provide details of any match funding received)

We received funding from a variety of sources below is the one we used to match the £2000 OCGF Grant.

Grant Scheme	Description	Amount
Lloyds TSB Foundation for Scotland – Henry Duncan Award	Towards Running Costs	£5000

3. Did you meet the aims of the project – please give details?

From 1st October 2014 - 30th September 2015 we worked with 103 young people and provided:-

- 185 Drop-ins (an average of 4 per week).
- 2 youth café youth workers helped staff Freestyle Friday, every Friday in Term-time*
- A Nurture Group for vulnerable girls age 13 & 14.** (please see section below)
- 2 short residentials
- 1 evening trip
- A Climate Change Project with Oban Cinema, 3 workshops provided
- 1 Pop up coffee shop, planned and hosted by young people.
- Summer Sensations, Annual Event for children transitioning to High School. *** (please see section below)
- OYC youth workers have a regular presence in the high school, having conversations in break and lunch times.

* Freestyle Friday is a weekly provision for S1/2s run by Atlantis Leisure, the local sports

centre. It is busier in the winter months with numbers sometimes reaching 100+ young people per session. The youth cafe sends two members of staff every Friday evening in term-time. Activities include football badminton, gym, climbing cube, crafts, chillout zone & rugby. Numbers: 40 sessions a year, attended by 140 different young people, with an average of 90 week. (Please note we only add 15% of this number to our overall numbers stated in Section 2, because we don't work with all the young people who attend).

** Girls Nurture Group, in partnership with Oban High School: We worked with 10 girls experiencing anxiety, confidence and self-esteem related problems, over 11 weeks. Using arts and crafts, we looked at self-esteem, strategies for dealing with anxiety and confidence building.

*** Every year we are involved in Summer Sensations, which is a two day multi-agency event for children who are just about to start High School or P7, helping young people with the transition from Primary to Secondary school. Summer Sensations offers a huge range of activities e.g. outward bound activities, all kind of sports, arts and crafts, with the main aim being for young people to make friends and try new activities. Numbers: Event attended by 95 young people, with 38 attending youth café drop-in taster session at youth café (please note we don't add these numbers into our overall numbers stated in section 2, because we only see them once in the year)

4. What difference did your project make?

The differences we aimed to make were:-

1. Young people have increased positive interactions with peers.
2. Young people have increased confidence.
3. Young people have an increased awareness of how to be healthy

The sources of Evidence we used to check that we met these outcomes were:-

- Survey Monkey
- Record of activities young people have participated in
- Staff Observations
- Quotes from the young people

Presenting the Evidence

Survey Monkey Results (11 young people responded to our Survey Monkey)

- I have tried new activities at the youth café: 100%
- I am now willing to try new things elsewhere: 81.82%
- I found that I am good at something I never thought I could do before: 100%
- I feel more confident to try new activities at the youth café: 100%
- Have you made new friends since coming to the Youth Café 81.82%
- Has OYC helped you think about the way you talk to other people 63.64%
- Have you made new friends since coming to the Youth Café 81.82%
- Has OYC helped you think about the way you talk to other people 63.64%

Record of Activities that young people have participated in:-

- 9 young people helped run and organise a pop up coffee shop in OYC
- 5 young people ran the stall for the towns charities day
- 65 young people have tried cooking something in OYC
- 18 young people have taken part in a music workshop
- 25 young people have tried playing pool and 3 have now joined the pool league
- 12 young people took part in a recycling workshop
- 11 young people took part in a wall art project
- 5 young people promoted the Oban Youth Café on the radio
- 2 young people represented Scotland playing pool at the European championships - Youth Café worked alongside the young people to raise funds
- 10 girls participated in a Nurture group, which was set up to address issues such as low self-esteem, low confidence and anxiety.
- 30 different young people from the S1-S2 group have regularly taken part in healthy cooking.
- 10 young people aged 16-18 said that speaking to OYC staff has helped them with their decision making when it comes to alcohol and substance misuse.
- 6 young people who would not normally have done a High wire course challenged themselves to complete it.
- 4 of the people who came camping with us had never been camping before and were not keen on going at first. These 4 young people gave feedback and said that they really enjoyed being outside and would do it again.
- 3 young people who started playing pool in the Youth Café have now joined the local pool league.

Youth Café Staff Observations

- 45 young people tried new things at the OYC.
- 45 young people would try something new elsewhere.
- 10 girls were challenged on and thought about the affects social media has on their well-being
- 39 young people managing relationships better with their peers
- 30 young people from S1/S2 group have developed new friendships.
- 10 young girls have worked towards dealing with peer relationships more positively
- Young people have started to ask more questions around different behaviours
- Young people recognising when they are getting bullied
- Staff have noted huge improvements in the way they behave towards one another after the trips
- 10 young people's anxiety issues were reduced through taking part in a nurture group
- 40 Young people are more likely to cook healthy meals now
- 10 young people are more open to going away on residential which include outward bound activities

Comments from young people, teachers and parents

- Boy aged 12 when asked what his favourite thing about OYC was "meeting my friends and making new ones"
- Girl age 13 talking about the girls group "When I get anxious at school I just get the beads

I made in the Nurture Group and I remember what we did in that group and it totally chills me out!"

- Guidance Teacher, "The girls who have been attending the youth café group have been presenting at guidance in distress considerably less since it started"
- Parent of 13 year old, "He just loves the place, he has made new friends. There is just nothing for him where we live and being able to walk up after school is so convenient. He is so much happier"
- Young boy aged 14 "Cooking is my favourite thing in the Youth Café, it's really fun"
- Young boy aged 13" High wire and Wigwams was brilliant, I didn't think I would have liked it but I did and want to do it again"
- Girl aged 12 "I loved the Wigwams, they were really cool, and camping isn't as bad as I thought it would be"
- Girl aged 12 "I like going away with the Youth Café because we go out and do stuff and it's really fun"

5. Key Learning Points

We have noticed that the way young people engage with us is changing, young people seem to be hanging about the streets less and are less likely to drop-in to the youth café, but we know from the school that young people are feeling more isolated even though they are connecting more than ever with their peers through social media. Therefore, this year we have been more proactive going more than ever into the community to find young people, rather than expecting that they'll drop-in. We have always worked with Atlantis Leisure and Oban High School, however we have increased the time we spend in the school during school breaks and lunchtimes and we have also run a nurture group in partnership with the school for girls struggling with a range of issues affecting their well-being. In the future, we are exploring the possibility of meeting with young people on their journeys home on the train and buses. Additionally, we have meet with the social work team and they are keen to refer young people to us for befriending and group work.

6. Do you have any comments to help us improve the grant process

Signature:	K. McLuckie (e-signature)
Print Name	Kirsty McLuckie
Position held in organisation:	Project Coordinator
Date:	12 th November 2015

PLEASE GIVE BREAKDOWN IN TERMS OF AGE AND GENDER

	MALE	FEMALE	0-4	5-9	10-16	17-24	25-64	65+
HOW MANY PEOPLE BENEFITED FROM THE GRANT?					103			

PLEASE RETURN THE COMPLETED FORM TO:

Oban Common Good Fund - Danielle Finlay, Senior Area Committee Assistant, Argyll and Bute Council, Municipal Buildings, Albany Street, Oban, PA34 4AW. Email: danielle.finlay@argyll-bute.gov.uk.

OBAN COMMON GOOD FUND GRANT - END OF PROJECT MONITORING REPORT

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

Please note: Financial details pertaining to the grant awarded must be submitted with the End of Project Monitoring Report. If this information is not provided the grant may be reclaimed by the Fund.

Name of Organisation: LOCAL ORGANISING COMMITTEE MOD NAISEANTA
 RIOGHAIL AN OBAIN 2015.
 Contact Details: DANIEL C. MACRAE TREASURER. 01631710609
 Project Funded: ASSISTANCE TOWARDS COSTS OF OPENING MOD SHOP.
 Grant Allocation: £500

1 Finance (Please provide a full breakdown of all costs)

Description (from original grant application form)	Projected Costs	Actual Costs
LEGAL FEES	600	600
MOD LEVI	172	172
INSURANCE	113	113
INDUSTRIAL CLEANING	120	120
	<u>1005</u>	<u>1005</u>

2 Match Funding (Please provide details of any match funding received) ORGANISATIONS OWN FUNDS USED FOR BALANCE OF COSTS

Grant Scheme	Description	Amount
— NOT	APPLICABLE	—

3 **Did you meet the aims of the project – please give details?** (The main facts and figures about actual activities, for example the number of people the organisation or project worked with and the main activities undertaken)

The project worked well and having a presence in George Street, during Mod Week was very beneficial. The Shop was a "highly visible" centre for Mod goes to visit for all aspects of information relating to the Mod and for purchase of Modabilia etc. It also proved useful from fund raising aspect with some 6K+ generated (Net of costs) over a 3 month period.

(1)

With Compliments
 LOC National Mod Oban 2015
 legal fees for landlord of
 premises George St, (former
 wine shop), Oban.
 Sum received
£600.00



DM MacKinnon, Solicitors
 Bank of Scotland Buildings,
 Oban, Argyll PA34 4LN
 T: 01631 563014
 F: 01631 566463
 Web: www.dmmk.co.uk
 email: info@dmmk.co.uk
 DX OB4-OBAN
 LP5-OBAN

RECEIVED PAYMENT
 DM. MACKINNON
 13 MAY 2015

[Handwritten Signature]

PER

Partners: Duncan W.G. Durbin, Alan A. Manson, Karen L. MacAllister
 Associates: Laura R. McManus, Lewis A. Fraser
 Senior Paralegal: Alison A.M. Dunn, Paralegals: Isla M. McColl, Linda J. Duncan

BID LEVI
MOD SHOP

Receipt Details

Payment made to:
Gyll and Bute Council
Finance Department
Tchburn Road
mpbeltown
Gyll
128 6JU
Receipt number
Payment method

ZYWS00153372
Cheque

Name
Cheque number

MOD 2015 Organising Committee
000135

Date/Time

02/06/2015 11:22:33

Reference
17033721181595

Account type
BIDS Oban
Total Amount

Narrative
An Comunn Gaidhealach

Amount
172.82
172.82

VAT
0

~~Thank you. Your payment for £172.82 has been accepted
Your account will be debited with the above amount.~~

Please retain this copy for your records.
This is not a VAT receipt

Mog SHAP

INSURANCE

METHCROFT LIMITED
10 NEWTON PLACE
GLASGOW
G3 7PR

NATIONAL MOD
125 GEORGE STREET
OBAN
PA34 5NR

INVOICE

Date 03 June 2016
Number 1493
Account NATIONAL M

VAT number 761 9699 73
All amounts shown in Pound Sterling (GBP)

Details	Net	VAT	%
Insurance 18/05/16 - 17/11/16 125/127 George Street, Oban			
(As per enclosed schedule) Your share of 50%, calculated pro rata for period of occupation			
	85.83	17.17	20.00%
Expert Loss Adjuster to project manage claims in excess of £5000 (your share)	8.63	1.73	20.00%
	<u>Total net</u>	<u>94.46</u>	
	<u>Total VAT</u>	<u>18.90</u>	
	<u>Invoice total</u>	<u>113.36</u>	

Terms Please pay on receipt

Payment can be made by BACS using our bank details below:

Clydesdale Bank plc
Sort Code: 82-50-00
A/C No: 50570050

Please use your invoice number as a reference
when making payment

Clydesdale Bank
PAYMENT
RECEIPT
ATTACHED

Moog SAOP

INSURANCE

82-67-04
18/06/2015 15:43

Customer Session ID: 69393491
Workstation ID: D75RDKY1

METHCROFT LIMITED
10 NEWTON PLACE
GLASGOW
G3 7PR

Transaction Type: Deposit
Account: 82-50-00 *****50
Cheque(s)/Other: £113.36
Total Amount: £113.36 CR

INVOICE

Date: 03 June 2015
Number: 1493
Account: NATIONAL M

VAT number: 761 9699 73
All amounts shown in Pound Sterling (GBP)

Would you like to give the bank regular feedback?
Why not join our online panel
www.cbcommYOUunity.co.uk/counter

Clydesdale Bank

120127 (subject to terms and conditions)

(As per enclosed schedule)
Your share at 50% calculated pro rata for period of occupation:

Expert Loss Adjuster to project manage claims in excess of £5000 (your share)

	Net	VAT	%
	85.63	17.17	20.000
	8.63	1.73	20.000
Total net	94.26		
Total VAT		18.90	
Invoice total		113.35	

Terms: Please pay on receipt

Payment can be made by BACS using our bank details below:

Clydesdale Bank plc
Sort Code: 82-50-20
A/C No: 30570050

Please use your invoice number as a reference when making payment

*CLYDESDALE
BANK
PAYMENT RECEIPTS*

~~82-67-04~~
21/07/2015 15:07

Customer Session ID: 69958610
Workstation ID: D75RDKY1

Transaction Type: Deposit
Account: 82-67-04 *****05
Cheque(s)/Other: £120.00
Total Amount: £120.00 CR

Invoice

Mud Shop

35 JUL 2015

ALISTS

Date: 7/3/2015
INVOICE # 368

Would you like to give the bank regular feedback?
Why not join our online panel
www.cbcommYOUunity.co.uk/counter

INVOICE TO: Duncan MacDonald
C/O Wine House
125 George street
Oban PA34
Customer ID 2015ONMLOC
JOB ADDRESS: SAME

 Clydesdale Bank

Technician	Job	Job date	Payment Terms	Due Date
ROBERT	Deep Clean	07/06/2015	Bacs/cheque	30 days

Date	Hours	Description	Notes	Area	Line Total
07/06/2015		To deep clean all windows shelves, fittings/fixtures and floors to the above property to lettable standard.	Price includes all materials.	All	£120.00

Sort code 82-67-04
Acc No 30026105

82-67-04 *SM*
Clydesdale Bank PLC

21 JUL 2015
T3
6 ARGYLL SQUARE
OBAN PA34 4AZ

£120.00
paid.

Subtotal	
Total	£120.00

Thank you for your business!

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